



GOVERNMENT OF KARNATAKA

KARNATAKA SECONDARY EDUCATION EXAMINATION BOARD,
6TH CROSS, MALLESHWARAM, BENGALURU – 560 003.

**Short Term e-TENDER NOTIFICATION FOR THE SUPPLY OF
PRE-PRINTED ANSWER BOOKLETS WITH OVERPRINTING
OF VARIABLE SERIAL NUMBER ON THE SAME PERTAINING
TO 2021 S.S.L.C. MAIN AND SUPPLEMENTARY
EXAMINATIONS
(Deliver of Answer Booklets under ‘Dedicated Milk Run Route System’).**

TENDER DOCUMENT
(To be used for furnishing bids by the eligible firms)

Address for communication:

DIRECTOR, EXAMS
KARNATAKA SECONDARY EDUCATION EXAMINATION BOARD,
6TH CROSS, MALLESHWARAM, BENGALURU – 560 003.
Phone No's: 080-23349434 Fax: 080- 23347670

WEB SITE: www.kseeb.kar.nic.in



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TENDER SCHEDULE

**SHORT TERM e-TENDER NOTIFICATION FOR THE SUPPLY OF
PRE-PRINTED ANSWER BOOKLETS WITH OVERPRINTING OF
VARIABLE SERIAL NUMBER ON THE SAME PERTAINING TO
2021 S.S.L.C. MAIN AND SUPPLEMENTARY EXAMINATIONS
(Deliver of Answer Booklets under 'Dedicated Milk Run Route System').**

1	TENDER REFERENCE NO & DATE	No: B3/2021/Exam/P.A.P.08/2020-21 DATE- 05.02.2021
2	APPROXIMATE VALUE OF TENDER	Rs. 4,29,30,000/-
3	EMD AMOUNT	Rs. 8,58,600/-
4	TENDER COMMENCEMENT DATE	06.02.2021 11.30 am
5	PRE-BID MEETING	16.02.2021 12.30 pm
6	LAST DATE AND TIME FOR SUBMISSION OF TENDERS	22.02.2021 12.00 pm
7	TIME AND DATE OF OPENING OF TECHNICAL BIDS	25.02.2021 04.00 pm
8	TENTATIVE TIME AND DATE OF OPENING OF COMMERCIAL BIDS	02.03.2021 04.00 pm
9	PLACE OF OPENING OF TENDERS	OFFICE OF THE DIRECTOR, EXAMS, KARNATAKA SECONDARY EDUCATION EXAMINATION BOARD, 6 TH CROSS, MALLESHWARAM, BENGALURU – 560 003.

**SHORT TERM e-TENDER NOTIFICATION FOR THE SUPPLY
OF PRE-PRINTED ANSWER BOOKLETS WITH OVERPRINTING
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2021 S.S.L.C. MAIN AND SUPPLEMENTARY EXAMINATIONS
(Deliver of Answer Booklets under ‘Dedicated Milk Run Route
System’)**

SECTION I : INVITATION FOR TENDER (IFT)

IFT NO : B3/2021/Exam/P.A.P.08/2020-21

The Director, Exams, Karnataka Secondary Education Examination Board, 6th cross, Malleshwaram, Bengaluru-560003, invites short term e-tenders from eligible bidders for **“the supply of pre-printed Answer Booklets with overprinting of variable serial number on the same pertaining to 2021 S.S.L.C. Main and Supplementary Examinations (Deliver of Answer Booklets under ‘Dedicated Milk Run Route System)’**

1. The tenderers may submit tenders through e-procurement portal for the above given services. Tenderers are advised to note the qualification criteria specified in Section VII to qualify for award of the contract.
2. Tender documents may be downloaded from www.eproc.karnataka.gov.in and www.kseeb.kar.nic.in. The bidders will be required to register themselves with the centre for e-governance to participate in the bidding process and also get necessary digital signature certificates. The details of the process of registration and obtaining the digital signature certificates are available on the website <http://www.eproc.karnataka.gov.in>. Necessary training and hands on experience in handling e procurement system could be obtained from the centre for e governance. Necessary details could also be obtained over telephone
3. The Earnest Money Deposit shall be credited to the account of Centre for e- governance.
 - a. through credit card
 - b. internet banking
 - c. National Electronic Fund Transfer
 - d. Remittance over the counter in the selected branches of ICICI Bank in Bengaluru

The supplier/contractor’s bid will be evaluated only on confirmation of receipt of the payment (EMD) in the GoK’s central pooling a/c held at ICICI Bank

4. Technical bids will be opened on 25.02.2021 at 4-00 pm., in the presence of the tenderers or their authorized representative who wish to attend. If the office happens to be closed on the last date of receipt of the tenders as specified, the tenders will be opened on the next working day at the same time and venue.
5. Other details can be seen in the tender documents.

SECTION II : INSTRUCTIONS TO TENDERERS		
TABLE OF CLAUSES		
Clause No.	Topic Name	Page No.
A. INTRODUCTION		
1.	Eligible Tenderer	5
B. TENDER DOCUMENTS		
2.	Contents of Tender Documents	5
3.	Amendment of Tender Documents	5
C. PREPARATION OF TENDERS		
4.	Language of Tender	6
5.	Documents Comprising the Tender	6
6.	Tender Form	6
7.	Tender Prices	6
8.	Tender Currency	6
9.	Documents Establishing Tenderer's Qualifications	7
10.	Earnest Money Deposit	7
11.	Period of Validity of Tenders	8
12.	Format and Signing of Tender	8
D. SUBMISSION OF TENDERS		
14.	Submission of Tenders	8
15.	Deadline for submission of Tenders	8
16.	Late Tenders	9
17.	Modification and withdrawal of Tenders	9
E. TENDER OPENING AND EVALUATION OF TENDERS		
18.	Opening of Tenders by the Purchaser	9
19.	Preliminary Examination	9
20.	Evaluation and Comparison of Tenders	10
F. AWARD OF CONTRACT		
21.	Post qualification	10
22.	Award Criteria	11
23.	Purchaser's Right to Vary Quantities at Time of Award	11
24.	Purchaser's Right to Accept the Tender and to Reject any or all Tenders	11
25.	Notification of Award	11
26.	Signing of Contract	12
27.	Performance Security	12
SECTION III GENERAL CONDITIONS OF CONTRACT		13-18
SECTION IV – SPECIALCONDITIONS OF CONTRACT		19-20
SECTION VI- TECHNICAL SPECIFICATIONS		21-3
SECTION VII – QUALIFICATION CRITERIA		24
SECTION VIII- TENDER FORM		25
SECTION VIII-A TECHNICAL BID		26
SECTION VIII-B PRICE SCHEDULE		27
SECTION IX EMD BANK GUARANTEE FORM		28
SECTION X – CONTRACT FORM		29
SECTION XI – PERFORMANCE SECURITY FORM		30
SEC XII–PROFORMA FOR PERFORMANCE STATEMENT		31

SECTION – II: INSTRUCTIONS TO TENDERERS

A. INTRODUCTION

1 Eligible Tenderers

- 1.1** Tenderers should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Purchaser to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the services to be purchased under this Invitation of Tenders.
- 1.2** Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by the concerned State Government or by Government of India or should not have been black listed.

B. TENDER DOCUMENTS

2. Contents of Tender Documents

2.1 The Services required, tendering procedures and contract terms are prescribed in the tender documents. In addition to the Invitation for Tenders, the tender documents include:

- Instructions to Tenderers (ITT);
- General Conditions of Contract (GCC);
- Special Conditions of Contract (SCC);
- Schedule of Requirements;
- Technical Specifications;
- Tender Form and Price Schedules;
- Earnest Money Deposit Form;
- Contract Form;
- Performance Security Form;

2.2 The Tenderer is expected to examine all instructions, forms, terms and specifications in the tender documents. Failure to furnish all information required by the tender documents or submission of a tender not substantially responsive to the tender documents in every respect will be the Tenderer's risk and may result in rejection of its tender.

3 AMENDMENT OF TENDER DOCUMENTS

- 3.1** At any time prior to the deadline for submission of tenders, the purchaser may, for any reason, whether at its own initiative or otherwise, modify the tender documents and notify the addendum on e-procurement portal.
- 3.2** In order to allow prospective tenderers reasonable time in which to take the addendum into account in preparing their tenders, the Purchaser, at its discretion, may extend the deadline for the submission of tenders and issue corrigendum on e-procurement portal.
- 3.4** Pre-bid meeting shall be held on 16.02.2021 at 12.30 P M at KSEEB, 6th Cross, Malleshwaram, Bengaluru-560 003. Proceedings of the meeting will be published in the e-procurement portal. Online queries will be addressed only till 12. 30P.M on 16.02.2021.

C. PREPARATION OF TENDERS

4. Language of Tender

- 4.1 The tender prepared by the Tenderer, as well as all correspondence and documents relating to the tender exchanged by the Tenderer and the Purchaser shall be written in English/Kannada language.

5. Documents comprising the Tender

The tender prepared by the Tenderer shall comprise the following components:

- 5.1 A Tender Form and price Schedule completed in accordance with ITT Clauses 6,7 and 8.
- 5.2 Documentary evidence established in accordance with ITT Clause 9 that the Tenderer is eligible to tender and is qualified to perform the contract if its tender is accepted;
- 5.3 Documentary evidence established in accordance with ITT Clause 10 that the services to be supplied by the Tenderer conform to the tender documents; and
- 5.4 Earnest Money Deposit furnished in accordance with ITT Clause 11.

6. Tender Form

- 6.1 The Tenderer shall complete the Tender Form and the Price Schedule furnished in the tender documents, indicating the services to be delivered, quantity and prices.

7. Tender Prices

- 7.1 The tenderer shall indicate on the price schedule, the unit price and total tender price of supply of pre-printed Answer Booklets.
- 7.2 Prices on the Price Schedule shall be entered including all taxes:
- a) the price of the services, including all duties and sales and other taxes already paid or payable on components and raw material used in the manufacture or assembly of services quoted ex-works or ex-factory; or
 - b) any Indian duties, sales and other taxes which will be if this Contract is awarded;
- 7.3 Prices quoted by the Tenderer shall be fixed during the Tenderer's performance of the Contract and not subject to variation on any account. A tender submitted with an adjustable price quotation will be treated as non-responsive and rejected, pursuant to ITT Clause 19.

8. Tender Currency

- 8.1 Prices shall be quoted in Indian Rupees:

9. Documents Establishing Tenderer's Eligibility and Qualifications

- 9.1 Pursuant to ITT Clause 5, the Tenderer shall furnish, as part of its Tender establishing the Tenderer's eligibility to tender and its qualifications to perform the Contract if its tender is accepted.
- 9.2 The documentary evidence of the Tenderer's qualifications to perform the Contract if its tender is accepted, shall establish to the Purchaser's satisfaction, that the Tenderer has the financial, technical, and production capability necessary to perform the Contract and meets the criteria outlined in the Qualification requirements specified in Section VII.

10 .Documents establishing the supply of Answer booklets containing 7,54,18,020 sheets per year Conformity to Tender Documents.

- 10.1 Pursuant to ITT Clause 5, the Tenderer shall furnish, as part of its tender, documents establishing the conformity to the tender documents of all the services which the tenderer proposes to provide under the contract.
- 10.2 Documents to prove the ownership of Web Offset Printers, online printing machines, Plate making ruling, numbering, folding, cutting and stitching machines.

11. Earnest Money Deposit

- 11.1 Pursuant to IFT Clause 4, The Earnest Money Deposit shall be credited to the account of Centre for e governance.
- 11.2 the Tenderer shall transfer **Rs. 8,58,600/-** as EMD to e-governance.
- 11.3 Any tender not secured in accordance with ITT Clauses 11.1 and 11.2 above (unless the category of tenderer has been specifically exempted by the Government) will be rejected by the Purchaser as non-responsive, pursuant to ITT Clause 19.
- 11.4 Unsuccessful Tenderer's tender securities will be returned as promptly as possible but not later than 30 days after the expiration of the period of tender validity prescribed by the Purchaser, pursuant to ITT Clause 12.
- 11.5 The successful Tenderer's earnest money deposit will be discharged upon the tenderer signing the Contract, pursuant to ITT Clause 26, and furnishing the performance security, pursuant to ITT Clause 27.
- 11.6 The earnest money deposit may be forfeited:
- (a) if a Tenderer
 - (i) withdraws its tender during the period of tender validity specified by the Tenderer on the Tender Form; or
 - (ii) does not accept the correction of errors pursuant to ITT Clause 19.2; or
 - (b) in case of a successful Tenderer, if the Tenderer fails:
 - (i) to sign the Contract in accordance with ITT Clause 26; or
 - (ii) to furnish performance security in accordance with ITT Clause 27.

12. Period of Validity of Tenders

12.1 Tenders shall **remain valid for 90 days** after the deadline for submission of tenders prescribed by the Purchaser, pursuant to ITT Clause 15. A tender valid for a shorter period shall be rejected by the Purchaser as non-responsive.

12.2 In exceptional circumstances, the Purchaser may solicit the Tenderer's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The earnest money deposit provided under ITT Clause 11 shall also be suitably extended. A Tenderer may refuse the request without forfeiting its earnest money deposit. A Tenderer granting the request will not be required nor permitted to modify its tender.

13. Format and Signing of Tender

13.1 Eligible tenderer who are registered in e-procurement shall upload all the documents required for this bid, submit and sign using digital key.

D. SUBMISSION OF TENDERS

14. Submission of Tenders

14.1 All tenderers should submit their tenders through e-procurement portal only.

14.2 Telex, Cable or facsimile tenders will be rejected.

14.3 Tender should be submitted in 2 cover system

1. Technical bid (cover-I) as per section VII qualification criteria.

2. Commercial bid (cover-II) as per section VII qualification criteria.

15. Deadline for Submission of Tenders

15.1 Tenders must be uploaded and signed as specified under ITT Clause 14 not later than the time and date specified in the Tender Schedule. In the event of the specified date for the submission of Tenders being declared a holiday, there will be no change in the date and time.

15.2 The Purchaser may, at its discretion, extend this deadline for submission of tenders by amending the tender documents in accordance with ITT Clause 3, in which case all rights and obligations of the Purchaser and Tenderers previously subject to the deadline will thereafter be subject to the deadline as extended.

16. Late Tenders

16.1 e-procurement web-portal will not be accessible after the deadline and hence no late submission is possible and allowed.

17. Modification and withdrawal of Tenders:

17.1 The Tenderer may modify or withdraw its tender after the tender's submission,

for any number of times before the deadline for the submission of bids with no extra cost.

- 17.2** No tender may be modified subsequent to the deadline for submission of tenders.
- 17.3** No tender is allowed for withdrawal in the interval between the deadline for submission of tenders and the expiration of the period of tender validity specified by the Tenderer on the Tender Form. If such withdrawal is inevitable, withdrawal of a tender during this interval may result in the Tenderer's forfeiture of its earnest money deposit, pursuant to ITT Clause 11.6.

E. TENDER OPENING AND EVALUATION OF TENDERS

18. Opening of Tenders by the Purchaser

- 18.1** The Purchaser will open Technical Bids submitted through e-procurement portal in the presence of Tenderers' representatives who choose to attend, at [04.00 pm on 25.02.2021](#) at the Office of the Director, Exams, Karnataka Secondary Education Examination Board, 6th Cross, Malleshwaram, Bengaluru – 560003.
- 18.2** The Tenderers' representatives who are present shall sign a register evidencing their attendance. In the event of the specified date of Tender opening being declared a holiday for the Purchaser, the tenders shall be opened at the appointed time and location on the next working day.
- 18.3** The Tenderers' names, tender modifications or withdrawals, tender prices, discounts, and the presence or absence of requisite tender security and such other details as the Purchaser, at its discretion, may consider appropriate, will be announced at the opening.
- 18.4** The Purchaser will prepare minutes of the technical bid evaluation and publish the same in e-portal.

19. Preliminary Examination

- 19.1** The Purchaser will examine the tenders to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed and uploaded, and whether the tenders are generally in order.
- 19.2** Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between words and figures, the lower of the two will prevail. If the Tenderer does not accept the correction of errors, its tender will be rejected and its earnest money deposit may be forfeited.
- 19.3** The Purchaser may waive any minor informality or non-conformity or irregularity in a tender which does not constitute a material deviation, provided

such a waiver does not prejudice or affect the relative ranking of any Tenderer.

19.4 Prior to the detailed evaluation, pursuant to ITT Clause 20, the Purchaser will determine the substantial responsiveness of each tender to the tender documents. For purposes of these Clauses, a substantially responsive tender is one which conforms to all the terms and conditions of the tender documents without material deviations. Deviations from or objections or reservations to critical provisions such as those concerning Performance Security (GCC Clause 4), Warranty (GCC Clause 11), Applicable law (GCC Clause 18), and Taxes & Duties (GCC Clause 20) will be deemed to be a material deviation. The Purchaser's determination of a tender's responsiveness is to be based on the contents of the tender itself without recourse to extrinsic evidence.

19.5 If a tender is not substantially responsive, it will be rejected by the Purchaser and may not subsequently be made responsive by the Tenderer by correction of the non-conformity.

19.6 However, if any further supportive documents to already submitted records are required by the purchaser to fulfil the eligibility criteria, the purchaser may call for additional documents from some tenderers or all the tenderers.

20. Evaluation and Comparison of Tenders

20.1 The Purchaser will evaluate and compare the tenders which have been determined to be substantially responsive, pursuant to ITT Clause 7. No tender will be considered if the complete requirements covered in the schedule is not included in the tender.

20.2 L-1 would be decided, based on lowest price quoted for the tender item under Clause 7.1 in the price Schedule Section VIII B.

20.3 In case of more than one L-1 bidder emerges in financial bid, tender work shall be assigned Division-wise among the L-1 bidders. Since the division wise quantity is not equal, the Bidder having 'highest percentage of answer booklet completion' as per the Section XV will get the division having the highest quantity. If the 'percentage of answer booklet completion' is same among the L1 bidders, financial turnover shall be considered for the same.

F. AWARD OF CONTRACT

21. Post qualification;

21.1 The Purchaser will determine to its satisfaction whether the Tenderer that is selected as having submitted the lowest evaluated responsive tender meets the criteria specified in ITT Clause 9.2 and is qualified to perform the contract satisfactorily.

21.2 The determination will consider the Tenderer's financial, technical and production capabilities. It will be based upon an examination of the documentary evidence of the Tenderer's qualifications submitted by the

Tenderer, pursuant to ITT Clause 9, as well as such other information as the Purchaser deems necessary and appropriate.

21.3 An affirmative determination will be a prerequisite for award of the Contract to the Tenderer. A negative determination will result in rejection of the Tenderer's tender, in which event the Purchaser will proceed to the next lowest evaluated tender to make a similar determination of that Tenderer's capabilities to perform the contract satisfactorily.

21.4 If Required the Purchaser will form a committee comprising technical expert and officers of the Board to inspect the capacity of the printer. The Committee will visit the printing unit either physically or through virtually. If the bidder does not have the capacity as per the Committee report the particular bidder will be categorically disqualified in the technical bid irrespective of the bidder is empanelled under IBA.

22. Award Criteria;

22.1 Subject to ITT Clause 24, the Purchaser will award the Contract to the successful Tenderer whose tender has been determined to be substantially responsive and has been determined as the lowest evaluated tender, provided further that the Tenderer is determined to be qualified to perform the Contract satisfactorily.

23. Purchaser's right to vary Quantities at Time of Award

23.1 The Purchaser reserves the right at the time of Contract award to increase or decrease by up to 25 percent of the quantity originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions. However, after the contract award also at the time issue of supply order the quantity for main exam will be based on the number of applicants and for supplementary exam number of fail candidates in the main exam.

24. Purchaser's Right to Accept Any Tender and to Reject Any or All Tenders

24.1 The Purchaser reserves the right to accept or reject any tender, and to annul the tendering process and reject all tenders at any time prior to contract award, without thereby incurring any liability to the affected Tenderer or Tenderers.

25. Notification of Award

25.1 Prior to the expiration of the period of tender validity, the Purchaser will notify the successful tenderer in writing by registered letter or by cable/telex or fax, to be confirmed in writing by registered letter, that its tender has been accepted.

25.2 The notification of award will constitute the formation of the Contract.

25.3 Upon the successful Tenderer's furnishing of performance security pursuant to ITT Clause 27, the Purchaser will discharge its earnest money deposit, pursuant

to ITT Clause 11.

25.4 If, after notification of award, a Tenderer wishes to ascertain the grounds on which its tender was not selected, it should address its request to the Purchaser. The Purchaser will promptly respond in writing to the unsuccessful Tenderer.

26. Signing of Contract

26.1 At the same time as the Purchaser notifies the successful tenderer that its tender has been accepted, the Purchaser will send the Tenderer the Contract Form provided in the tender documents, incorporating all agreements between the parties.

26.2 Within 07 days of receipt of the Contract Form, the successful Tenderer shall sign and date the Contract Form on Rs. 500/- non-judicial stamp paper purchased by the vendor being First party as The Director (Exams), K.S.E.E.Board and return it to the Purchaser.

27. Performance Security

27.1 Within 7 days of the receipt of notification of award from the Purchaser, the successful Tenderer shall furnish the performance security in accordance with the Conditions of Contract, in the Performance Security Form provided in the tender documents or in another form acceptable to the Purchaser.

27.2 Failure of the successful Tenderer to comply with the requirement of ITT Clause 26.2 or ITT Clause 27.1 shall constitute sufficient grounds for the annulment of the award and forfeiture of the earnest money deposit, in which event the Purchaser may make the award to the next lowest evaluated Tenderer or call for new tenders.

SECTION III: GENERAL CONDITIONS OF CONTRACT

1. Definitions:

1.1 In this Contract, the following terms shall be interpreted as indicated:

- (a) "The Contract" means the agreement entered into between the Purchaser and the Supplier, as recorded in the Contract Form signed by the parties, including all the attachments and appendices thereto and all documents incorporated by reference therein;
- (b) "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations;
- (c) "Goods" means" all the materials which the Supplier is required to supply to the Purchaser under the Contract and the same treated as "Work Contract;
- (d) "GCC" means the General Conditions of Contract contained in this section.
- (e) "SCC" means the Special Conditions of Contract.
- (f) "The Purchaser" means the organization taking the Services, as named in SCC.
- (g) "The Service Provider" means the individual or firm delivery of Services under this Contract.
- (h) "The Government" means the Government of Karnataka State.
- (i) "The State" means the Karnataka State
- (j) "The Project Site" where applicable, means the place or places named in SCC.
- (k) "Day" means calendar day.
- (l) " BEO" Block Education Officer in each RevenuTaluk/Educational Taluk across the state.
- (m) "LOA " means Letter of acceptance.
- (n) **'Dedicated Milk Run Route System'- Supply shall be divided into number of routes considering the geographical distance and delivery convenience. A single truck with closed container shall pick up the answer booklets from the Printing Unit and go to different locations belongs to a particular route to deliver the Answer Booklets. Sharing of vehicle with other materials is prohibited.**

Note: Where ever has been mentioned as "services" shall be considered as "Supply of

pre-printed Answer Booklets pertaining to 2021 S.S.L.C. Main and Supplementary Examinations”

2. Application

2.1 These General Conditions shall apply to the extent that they are not superseded by provisions in other parts of the Contract.

3. Standards

3.1 The service delivered under this Contract shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative standard appropriate and such standards shall be the latest issued by the concerned institution.

4. Performance Security

4.1 Within 7 days of receipt of the notification of contract award, the Service Provider shall furnish Performance Security to the Purchaser for an amount of 5% of the Contract Value, valid up 12 months from the date of Contract.

4.2 The proceeds of the performance security shall be payable to the Purchaser as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

4.3 The Performance Security shall be denominated in Indian Rupees and shall be in one of the following forms:

(a) A Bank guarantee, issued by a nationalized/scheduled bank in the form provided in the tender documents or another form acceptable to the Purchaser; or

(b) A cashier's cheque or Banker's certified cheque, or crossed demand draft or pay order drawn in favour of the Purchaser.; or

(c) Specified small savings instruments duly pledged to the Purchaser.

4.4 The Performance Security will be discharged by the Purchaser and returned to the Supplier not later than 60 days following the date of completion of the Supplier 's performance obligations, including any Warranty obligations, under the Contract.

4.5 In the event of any contract amendment, the Supplier shall, within 20 days of receipt of such amendment, furnish the amendment to the Performance Security, rendering the same valid for the duration of the Contract as amended for 60 days after the completion of performance obligations including Warranty obligations.

5. Inspections and Tests

5.1 The Purchaser or its representative shall have the right to inspect and/or to test the Answer Booklets supplied by the tenderer. Proof of Answer Booklets should get certified by the purchaser before starting the bulk print.

5.2 The Supplier shall compulsorily obtain “Mill Certification” regarding the quality of the paper purchased. “Mill Certification” shall be for the general quality of paper and more specifically regarding the GSM of the paper, Brightness of the paper and

whether the paper is manufactured out of A-grade pulp. The officials of Karnataka Secondary Education Examination Board or persons duly authorized by K.S.E.E.B. shall inspect the progress in Printing, packing and Despatch of answer booklets from time to time. If the bidder /printer fails to provide the necessary information regarding the progress to the authorities, at the time of inspection, KSEEB has all the rights to necessary action against the bidder on the basis of the report by the authorities. In case any answer booklet is found to be defective, they shall be replaced by the Supplier at his own cost.

6. Packing

“Applicable”

7. Delivery of service and Documents

“Applicable”

8. Insurance

Deleted

9. Transportation

“Applicable”

10. Incidental Services

“Applicable”

11. Warranty

“Applicable”

12. Payment

12.1 The Service Provider's request(s) for payment shall be made to the Purchaser in writing, accompanied by an invoice describing, as appropriate, the Services performed, and by documents along with the acknowledgments form respective 204 BEO, submitted pursuant to GCC Clause 7, and upon fulfillment of other obligations stipulated in the contract.

12.2 No advance payment will be made by the Department to carry out the tendered work. Payments after deducting tax at source as per law prevailing at the time will be made only after satisfactory completion of tendered work.

12.3 Payment process shall be initiated after receiving the quality test report as mentioned in the Section VII.

12.4 Payment shall be made in Indian Rupees.

12.5 Payment shall be made after deducting TDS under GST(If applicable only)

and Income-tax at the prevailing rates.

13. Prices

13.1 Prices payable to the Service Provider as stated in the contract shall be firm during the performance of the contract.

14. Contract Amendments

14.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by both the parties.

15. Subcontracts/Joint Ventures & Consortium

15.1 Subcontracts/Joint Ventures & Consortium of the tender work whole or partly is strictly not allowed.

16. Delays or discrepancies in the Service Provider's Performance

16.1 Performance of the Services shall be made by the Service Provider in accordance with the time schedule specified by the Purchaser in the Schedule of Requirements.

16.2 If at any time during performance of the Contract, the Service Provider should encounter conditions impeding timely performance of Services, the Service Provider shall promptly notify the Purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Service Provider's notice, the Purchaser shall evaluate the situation and may, at its discretion, extend the Service Provider's time for performance with or without liquidated damages.

16.3 A delay by the Service Provider in the performance of its delivery obligations shall render the Service Provider liable to the imposition of liquidated damages pursuant to GCC Clause 16, unless an extension of time is agreed upon pursuant to GCC Clause 15.2 without the application of liquidated damages.

16.4 No wastage is allowed on pre-printed Answer Booklets. If any damaged Answer Booklets are supplied in any respect same shall be replaced with new Answer booklet without any additional cost.

16.5 If the damaged Answer Booklets are not replaced by supplier, for each booklet a penalty twice of the amount quoted per each Answer Booklet in the price schedule will be levied.

17. Liquidated Damages

17.1 If the tenderer fails to supply the goods within the period(s) specified in the Contract, the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, @ 10% per day on the bill amount at prorate basis after the expiry of stipulated number of days. The Purchaser may consider termination of the Contract pursuant to GCC

Clause 17 after the delay beyond 10 days.

17.2 Any breach of confidentiality shall lead to blacklisting of the bidder along with forfeiture of performance Security.

18. Termination for Default

The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Service Provider, terminate the Contract in whole or part:

- i. if the Service Provider fails to deliver service within the period(s) specified in the Contract, or within any extension thereof granted by the Purchaser pursuant to GCC Clause 15.2; or
- ii. if the Service Provider fails to perform any other obligation(s) under the Contract.
- iii. If the Service Provider, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

18.1 In the event the Purchaser terminates the Contract in whole or in part, pursuant to GCC Clause 17.1, the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Services like those undelivered, and the Service Provider shall be liable to the Purchaser for any excess costs for such similar Services. However, the Service Provider shall continue the performance of the Contract to the extent not terminated

19. Applicable Law

19.1 The Contract shall be interpreted in accordance with the laws of the Union of India.

20. Notices

20.1 Any notice given by one party to the other pursuant to this Contract shall be sent to other party in writing or by cable or facsimile and confirmed in writing to the other party's address specified in SCC.

20.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.

21. Taxes and Duties

21.1 Service Provider shall be entirely responsible for all taxes (including Sales tax/GST), duties, license fees, octroi, road permits, etc., incurred until delivery of the contracted services to the Purchaser.

22. Contacting KSEEB:

22.1 Any effort by a bidder to influence KS.E.E.Board in its decisions on bid

evaluation, bid comparison or contract award will result in the rejection of bid of such bidder.

23. Resolution of disputes:

23.1 In case of Dispute or difference arising between the purchaser and a domestic supplier relating to any matter arising out of a or connected with this agreement, such disputes or difference shall be settled in accordance with the Arbitration and Conciliation Act,1996, by a Sole Arbitrator. The Sole Arbitrator shall be appointed by agreement between the parties; failing such agreement, by the appointing authority namely the Indian Council of Arbitration / President of the Institution of Engineers (India) / The International Centre for Alternative Dispute Resolution (India). A certified copy of the appointment Order shall be supplied to each of the parties.

23.2 Arbitration proceedings shall be held at Bengaluru Karnataka, and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English.

23.3 The decision of the arbitrators shall be final and binding upon both parties. The cost and expenses of Arbitration proceedings will be paid as determined by the Arbitrator. However, the expenses incurred by each party in connection with the preparation, presentation etc. of its proceedings shall be borne by each party itself.

24. Force Majeure

24.1 Notwithstanding the provisions of GCC Clauses 15, 16, 17, the Supplier shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

24.2 For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the Purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

24.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such conditions and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

SECTION IV: SPECIAL CONDITIONS OF CONTRACT
Special Conditions of Contract

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the General Conditions is indicated in parentheses.

1. **Definitions (GCC Clause 1)**

- (a) The Purchaser is the Director, Exams, Karnataka Secondary Education Examination Board, 6th Cross, Malleshwaram, Bengaluru – 560 003.
- (b) The Service Provider is Tenderer

2. **Inspection and Tests**

As per GCC Clause 5

3. **Delivery of service and Documents (GCC Clause 7)**
“Applicable”

4. **Incidental Services (GCC Clause 10)**

“Deleted”

5. **Payment (GCC Clause 12)**

As per GCC clause 12

6. **Notices (GCC Clause 19)**

For the purpose of all notices, the following shall be the address of the Purchaser and Service Provider.

Purchaser: The Director, Exams, Karnataka Secondary Education Examination Board, 6th Cross, Malleshwaram, Bengaluru-03

Service Provider: (To be filled in at the time of Contract signature)

SECTION V: SCHEDULE OF REQUIREMENTS

“Supply of pre-printed Answer Booklet with overprinting of variable serial number on the same pertaining to 2021 S.S.L.C. Main and Supplementary Examinations”

- As per section II Clause 23, the Director, Exams, KSEEB, reserves the right to increase or decrease 25% of the requirements as mentioned in Section-II Clause 10.
- Time schedule for tender work is as below.

Sl. No.	Type of Answer Booklets	Technical Specification	Divisions	Approximate Quantity				Delivery Schedule for both Main and Supplementary Exams	EMD		
				2021 Main Exam	2021 Supplementary Exam	Total Booklets	Total Sheets				
1	<u>Type-1 and Type-2 Main Answer Booklets</u> Containing 12 sheets	As per Section VI	Bengaluru	14,32,900	1,21,400	47,47,350	5,69,68,200	Goods shall be delivered to all 204 BEO across state on or before 45 days for Main Exam and 15 days for Supplementary Exam from the date of Proof Approval from the Board. (Including Holidays)	Rs. 8,58,600/-		
			Mysuru	8,19,600	59,750						
			Belagavi	11,48,950	1,58,150						
			Kalaburagi	8,86,700	1,19,900						
			Total	42,88,150	4,59,200						
2	<u>Main Answer Booklet-2</u> Containing 18 sheets	As per Section VI	Bengaluru	2,95,920	36,880	10,24,990	1,84,49,820			Goods shall be delivered to all 204 BEO across state on or before 45 days for Main Exam and 15 days for Supplementary Exam from the date of Proof Approval from the Board. (Including Holidays)	Rs. 8,58,600/-
			Mysuru	1,67,040	18,080						
			Belagavi	2,34,840	51,540						
			Kalaburagi	1,85,420	35,270						
			Total	8,83,220	1,41,770						
Total			51,71,370	6,00,970	57,72,340	7,54,18,020					

Note: Separate packing shall be done for Type-1, Type-2, and Main Answer Booklet-2

SECTION VI - TECHNICAL SPECIFICATIONS

Paper: The paper shall be Maplitho writing paper with following specification.

Sl. No.:	Properties		Requirement	Reference
1.	GSM		70 ± 2.5 %	
2.	Tear Index mN.m ² /g, Min	CD	4.0	
		MD	3.5	
3.	Brightness (Minimum)		78 ± 2	
4.	Opacity (Minimum)		85 ± 2	
5.	COBB (Maximum)		24 ± 2	
6.	Smoothness ml/min, max	Top	200 ± 30	
		Wire	250 ± 30	
7.	Colour		White	
8.	Type of Pulp		Type-A	IS 1848:1991
9.	Size		A4(210 X 297 MM.),	

1. The above-mentioned specifications are at its minimum and any superior specifications are also acceptable. However, no price weightage will be given. The tenderers are free to quote for any other superior quality papers. but no price weightage will be given.
2. The Paper shall be uniform in formation, thickness and substance. The paper shall be evenly finished and generally free from holes, specks and other blemishes and Shall look bright and fresh.
3. A-Grade Pulp means a pulp that contains mechanical pulp not more than 20%.
4. **List of Reputed Paper Mills whose quality parameters are tested and proven and the printers are advised to procure the paper required for the printing of Answer Booklet for the academic year 2020-21 preferably of these mills or of the mills who can produce the paper of equivalent quality. The decision about the equivalence will be ascertained after the testing of samples of the paper submitted by the tenderer. Testing of all quality parameters of the samples of paper done at any one of the BIS recognised Laboratories situated in the Bengaluru on fast track. Charges towards testing the samples of papers on fast track will be informed through e-mail to the tenderer after obtaining the proforma invoice by the Laboratory. Testing Charges shall be deposited to the Board account within 24 hours, failure to deposit the amount will be construed as rejection of the Tender without any further communication by the Board. If quality parameters tested are not matched with the Board specification will result in the rejection of particular Tenderer which shall be final. Testing of paper samples for the below mentioned Paper Mills are exempted, but post supply testing shall be carried as per Section -XIII.**

1. M/s West Coast Paper Mills, Dandeli, Karnataka
2. M/s TNPL, Tamilnadu
3. M/s Andhra Pradesh Paper Mills, Rajamundry, Andhra Pradesh
4. M/s Seshasai Paper and Boards Limited, Erode, Tamilnadu
5. JK Paper Limited, Orissa
6. Century Paper and Pulp
7. Ballarpur Industries Limited (BILT).

5. **The tenderer shall submit samples of the Paper from two mills for the Answer Booklet Printing to the Senior Assistant Director, “B” Section, Karnataka Secondary Education Examination Board on or before 22.02.2021 4.00 PM and shall obtain an acknowledgement to this effect and which shall be scanned and uploaded. These samples are to be packed in separate covers duly indicating name and address of the tenderer on the sealed cover and on all the samples. The tenders without the samples shall be categorically rejected. The samples shall bare the manufacturers name, brand, GSM etc., and compliance report to technical specifications prescribed or a mill test report of the respective sample.**
6. Bidder submitting paper sample of Mills other than Mills mentioned in the clause 4 of Section 6, shall submit 15 numbers of 36 pages of Answer Booklets as sample and same shall be attested by the Bidder along with amount as informed through e-mail towards testing charges through Demand Draft in favour of “Director, Exams” or if payment is made by RTGS/NEFT to the Board Bank Account, Original challan or proof of RTGS shall be submitted along with the paper sample on or before 4.00 PM of 29.01.2021, otherwise the Bidder is liable to be rejected categorically.

Board Bank Account Details

Corporation Bank, Malleshwaram Branch,
Savings Account No.: **520401000111744**,
IFSC CODE:CORP0000056

7. In addition to the adherence to the Clause 20.2 of Section II, considering the timely execution of tender work and to issue “**Letter of Acceptance**” at the appropriate time to enable the Bidder to make arrangements for the timely execution of the tender work, the Tender Inviting Authority may open the Financial Bid. Financial bid so opened is subject to the Testing Report of the Sample Paper submitted by the Bidder. Non-conformity with the standards mentioned in the technical specification shall result in rejection of the particular Bidder’s Price-bid.
8. **The Successful bidder shall print and deliver 2 sets of Circular per Exam Center along with the Answer Booklets without any additional charge. Circular shall be single colour printed on A3 size, 70 GSM Maplitho paper. Approximate quantity of Circular 6,000 for Main Exam and 2,000 for Supplementary Exam.**
9. Information to be printed on the Circular shall be provided by the Board.
10. The sample booklets shall be sent to the Laboratory for quality testing.
11. **For all Types of Answer Booklets the Bidder shall overprint the variable controlling serial number and QR code version of the same, on all the sheets/pages of the booklets and packed exam center wise.**
12. **One Answer Booklet will have one variable controlling serial number.**
13. Fixed QR code shall be printed on each page of the Answer Booklet. Fixed QR code shall contain Type of Booklet, Alphanumeric unique code and Page number.
14. **All type of Answer Booklets shall be punched on left upper side, which will be suitable to tie up all the Booklets using tag.**
15. **Page numbers on each page of all types of booklets. Tint logo shall be printed on each page of all types of booklets.**
16. The supplier shall use only branded ink and other chemicals.
17. Colour of ink for printing the Answer Booklet will finalized at the time proof approval.

18. The entire work intended to tender is of confidential in nature. Hence the absolute confidentiality should be maintained.
19. If Answer Booklet is found in the possession of any third party/unauthorized person from a source connected with the Firm shall leads to blacklisting along with forfeiture of performance security.
20. The infrastructure of Printing unit shall be adequate to carry out the tendered work and store the goods.
21. The bidder shall depute two officers/staff to the printing unit to monitor and report the printing and dispatch progress till the completion of the tender work and bidder shall allow for the same.
22. The rates mentioned include paper cost, printing, stitching, packing and delivery to the destinations with loading & unloading and all applicable taxes.
23. Penalty at the rate of Rs.0.50/-(Fifty Paise only) per spelling mistake, Per Answer Booklet shall be imposed.
24. In case of short size Answer Booklet, deduction from the bill of the printer shall be made proportionately.
25. Randomly selected Answer Booklet from all DDPI offices will be collected. 12 answer booklets for main examination and 06 answer booklets for each division will be selected randomly among the collected answer booklets for quality testing. Quality test shall be conducted either at, Central Government Laboratories, Government Central Press, Bengaluru Karnataka or any BIS recognized Laboratory or National Accreditation Board for Testing and Calibration Laboratories. Quality testing charges shall be paid by the Purchaser only.
26. If variable quality deviation if reported, average deviation will be calculated and penalty shall be deducted proportionately as mentioned in the SECTION XIII, for the particular division.
27. All types of answer booklets shall be stitched using two different colour good quality threads. Each Answer Booklet shall contain minimum 75-80 stitches.
28. Tendered work shall be carried out in the printing unit of the Tenderer only. Since the work is most confidential in nature, the bidder shall make sure all the security aspects in the printing unit are maintained and give an undertaking for maintaining confidentiality.
29. Successful tenderer should submit the proof Answer Booklets for approval within 05 days after signing the contract, for quality, design, alignment and security feature.
30. After approval of the proof, the successful tenderer should supply the goods within the date specified in the Schedule of requirements, failing which leads to attract liquidated damages as per the tender clause.
31. The tender is fully responsible to take adequate precautionary measure to safeguard the material starting from the manufacturing unit till deliver of goods to the destinations against natural calamities.
32. For the supply of goods to respective destinations, K.S.E.E.B. will not pay any transportation charges, loading and unloading charges or any other charges.
33. Goods shall be transported through customized back end logistics services.
34. Delivery of Answer Booklets shall be executed under 'Dedicated Milk Run Route System'- Supply shall be divided into number of routes considering the geographical distance and delivery convenience. A single truck with closed container shall pick up the answer booklets from the Printing Unit and go to different locations belongs to a

- particular route to deliver the Answer Booklets. Sharing of vehicle for transporting other materials is strictly prohibited.
35. Closed container vehicles shall be used for Transportation. Transportation by courier and speed post is prohibited.
 36. As soon as the truck leave from the printing unit for the delivery of answer booklets the Bidder shall provide the Truck number, driver contact number and destination details of that particular route to the Board immediately through mail and in writing.
 37. Where ever the BEO offices are situated at, above the ground floor, answer booklets shall be shifted and delivered to the particular BEO office by the Bidder only.
 38. The Supplier shall handover the packed Answer Booklets to concerned 204 BEO and takes acknowledgement.
 39. Acknowledgement shall be prepared in two sets. One set shall be handed over to BEO for further reference containing all the details.
 40. Exam Center details along with the details of Answer Booklets to be packed shall be provided by the purchaser. Packing shall be done accordingly.
 41. Any damages, variations or mistakes in the printing work, the supplier shall have to reprint and supply without any additional cost to KSEEB.
 42. All input materials irrespective of type required for the execution of the tender work should be borne by the tenderer only.
 43. The supplier shall be responsible for good quality pre-printing work.
 44. The supplier shall start the bulk pre-printing only after getting sample of pre-printed Proofs approved by KSEEB.
 45. Every 50 and remaining answers Booklets after 50 also shall be packed with LDPE transparent bag having thickness not less than 80 microns. After the same answer booklet should be packed in good 5 ply corrugated boxes. The address of Exam Center sent by K.S.E.E. Board should be affixed on the carton boxes. Rounding off of Answer booklets for each exam center will be 10 for 'Type-1 24 pages (For Science Subject)' and 36 Pages booklet and 50 for Type-2 24 Pages booklets.
 46. After box wise packing, depending upon the weight and number boxes suitable for lifting, the same shall be repacked in a good quality HDPE woven white bags. The Bag shall contain the details of number of boxes packed and the serial number Etc.
 47. 36 pages booklet for Mathematics, 'Type-1 24 Pages Booklet' for Science and 'Type-2 24 pages booklet for other remaining subjects shall be packed separately and two sides of the Box and Bag shall contain the Board Name and address, District Code, Block Code, Exam Center Code, detail of the controlling Serial Number of the Answer Booklets packed inside the Box.
 48. Box containing 28 Pages Answer Booklet shall be super scribed as "USE ONLY FOR MATHEMATICS SUBJECT/ಗಣಿತ ವಿಷಯಕ್ಕೆ ಮಾತ್ರ ಬಳಸುವುದು" and Box containing Type-1 24 Pages Answer Booklet shall be super scribed as "USE ONLY FOR SCIENCE SUBJECT/ವಿಜ್ಞಾನ ವಿಷಯಕ್ಕೆ ಮಾತ್ರ ಬಳಸುವುದು".
 49. The shortage or counting error or external damages due to defective packing should be replaced by the supplier at free of cost and made delivery as per the scheduled period. If not, as found during (or) after examination then the respective cost shall be deducted from the bills payable.
 50. If the supplied answer books are not per specification, proof approved and used prescribed/substandard paper, the whole supply shall be rejected at any point of time.

51. The Supplier should hand over the goods to the concerned 204 BEO in Exam Center wise, separately, packed in good quality polythene material.
52. Checklist must be given to the concerned 204 BEO to check the account of Answer Booklets and take acknowledgement. Another copy of checklist must be given to KSEEB for verification along with consolidated statement.

ACKNOWLEDGEMENT

District Name & Code:

Taluk Name & Code:

Sl.No	Exam Center Code	No. of Answer Booklets				
		Main Answer Booklet Serial Number (From: To)	Quantity	Main Answer Booklet Serial Number (From: To)	Quantity	Total Quantity

Signature of the BEO/DDPI.

53. The Successful Tenderer shall deploy High Quality Single colour web offset machine, online printing machine, Plate making, Cutting Machines, stitching Machines and other suitable machines required for executing the work within specified time. The delay in providing the service shall attract the penalty as specified in GCC Clause 16.
54. The powers vests with the Purchaser either to accept or to reject wholly or partially without assigning any reason and the decision of the Director, Exams, K.S.E.E.B. will be final in this regard.
55. The Director (exams), K.S.E.E.Board, holds the authority of making decision with regard to changes in the quantity and waive off penalty based on the reasonable causes that may not affect examination process.
56. **The work should not be leased or outsourced to third party completely or partially.**
57. Adequate human resources shall be deployed to complete the work without any delay.
58. The successful bidder shall open a ‘Helpline Center’ to resolve any enquiry and issues regarding the delivery of answer booklets to the destinations and it shall be active till the completion of the Exam

SECTION VII: QUALIFICATION CRITERIA

(Referred to in Clause 9.2 (b) of ITT)

1. The Tenderer shall be either proprietorship or partnership firm or a company registered under the companies Act 1956 or a registered society.
2. The Tenderer Should have Printing unit in any states of Karnataka, Kerala, Tamilnadu, Puducherry, Andhra Pradesh, Telangana, Maharashtra and Goa only with Factory Registration Certificate. The Printing unit shall empanel as Security Printing unit in Indian Banks' Association.
3. Acknowledgment for having submitted the paper samples.
4. The turnover of the tenderer shall not be less than Rs 4.00 Crores in each financial year 2017-18, 2018-19 and 2019-20.
5. The tenderer should have minimum 3 years of experience in the field. Enclose the experience certificate.
6. Copy of the PAN card of the firm must be uploaded as detailed below.
 - a. If a firm is sole proprietorship PAN card copy of the proprietorship.
 - b. If a firm is partnership PAN card copy of the firm only (partners PAN card copy will not be considered).
 - c. If a firm is private Ltd... or Public Ltd.. Company, PAN card copy of the company.
7. Audited balance sheet and Profit and Loss account for the financial years 2017-18, 2018-19 and 2019-20 has to be uploaded certified by Chartered Accountant.
8. EMD of Rs. **8,58,600/-** should be credited to CeG account as per IFT Clause (3).
9. Details of Income Tax returns filed for the years 2017-18, 2018-19 and 2019-20 must be uploaded i.e., assessment Years 2018-19, 2019-20 and 2020-21 respectively.
10. Bidders should have executed print and Supply of Answer Booklet up to at least 80% of the tender quantity mentioned in the tender schedule in any one of the three Financial Years 2017-18, 2018-19 and 2019-20. The Bidder shall submit the information in the Section XV. Even though the Bidder has executed the 80% of the tender quantity, relevant information shall be submitted through Section XV only, otherwise the Bidder shall be categorically rejected without any further enquiry Upload relevant documents mentioned in the Section XV.(For MSME Bidders 40% of the tender quantity)
11. Documents to prove the ownership of Web Offset Printers, online printing machines, plate making, ruling, numbering, folding, cutting and stitching machines.
12. Previous experience in the format mentioned under Section XII.

SECTION VIII: TENDER FORM

Office of the Director, Exams, Karnataka Secondary Education Examination Board, 6th Cross, Malleshwaram, Bengaluru – 560 003.

“Supply of pre-printed Answer Booklets with overprinting of variable serial number on the same pertaining to 2021 S.S.L.C. Main and Supplementary Examinations (Deliver of Answer Booklets under ‘Dedicated Milk Run Route System)’”

From,

To

The Director, Exams,
Karnataka Secondary Education Examination Board,
6th Cross, Malleshwaram,
Bengaluru – 560003.

Sir,

Having examined the Tender Documents including Addenda No: [No: B3/2020/Exam/P.A.P.08/2020-21 DATE- 05.02.2021](#), the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide service for **“Supply of pre-printed Answer Booklets with overprinting of variable serial number on the same pertaining to 2021 S.S.L.C. Main and Supplementary Examinations (Deliver of Answer Booklets under ‘Dedicated Milk Run Route System)’”** in accordance with the Schedule of Prices attached herewith and made part of this tender.

We undertake, if our tender is accepted, to deliver the service in accordance with the delivery schedule specified in the Schedule of Requirements. We also undertake to maintain complete confidentiality during the printing work.

If our tender is accepted, we will obtain the guarantee of a bank in a sum equivalent to 5% of the Contract Price for the due performance of the Contract, in the form prescribed by the Purchaser.

We agree to abide by this tender for the Tender validity period specified in Clause 2 of the ITT and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this tender, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely “Prevention of Corruption Act 1988”.

We are not blacklisted by any state or Central Government offices.

We understand that you are not bound to accept the lowest or any tender you may receive.

We clarify/confirm that we comply with the eligibility requirements as per ITT Clause 1 of the tender documents.

Dated thisday of 20

(SCAN AND UPLOAD)

(signature)

SECTION VIII-A
TECHNICAL BID

Sl. No.	Details required	Uploaded
1.	Name and address of the firm (Addresses of the head office and local branch office should be given separately)	
2.	Year of establishment (Registration copy should be uploaded enclosed as specified under Section VII).	
3.	The Tenderer Should have Printing unit in any states of Karnataka, Kerala, Tamilnadu, Puducherry, Andhra Pradesh, Telangana, Maharashtra and Goa only with Factory Registration Certificate. The Printing unit shall empanel as Security Printing unit in Indian Banks' Association.	
4.	GST Registration Certificate	
5.	Factory Registration Certificate	
6.	Acknowledgment for having submitted the paper samples.	
7.	Annual turnover for the years 2016-17, 2017-18 and 2018-19.	
8.	Experience Certificate	
9.	Copy of the PAN card (As specified under Section VII)	
10.	Audited balance sheet and Profit and Loss account for the Financial years 2016-17, 2017-18 and 2018-19.	
11.	EMD of Rs. 8,58,600/-	
12.	Income Tax returns filed for the financial years 2016-17, 2017-18 and 2018-19 i.e. assessment years 2017-18, 2018-19 and 2019-20 respectively.	
13.	Bidders should have executed, print and Supply of Answer Booklet up to at least 80% of the tender quantity mentioned in the tender schedule in any one of the three Financial Years 2017-18, 2018-19 and 2019-20. The Bidder shall submit the information in the Section XV. Even though the Bidder has executed the 80% of the tender quantity, relevant information shall be submitted through Section XV only, otherwise the Bidder shall be categorically rejected without any further enquiry Upload relevant documents mentioned in the Section XV.(For MSME bidders 40% tender quantity)	
14.	Previous experience in the format mentioned under Section XII	
15.	Documents to prove the ownership of Web Offset Printers, online printing machines, Plate making, ruling, numbering, folding, cutting and stitching machines.	

Note: The Enclosures related to Sl. No. 01 to 15 must be self-attested and uploaded

Seal and signature of the Tenderer

(SCAN AND UPLOAD)

SECTION VIII-B

PRICE SCHEDULE

Sl. No.	Details	Price per each sheet (Inclusive of all Applicable)	
		(Rs. in numbers)	(Rs. in words)
1.	Supply of Pre-printed Main Answer Booklet containing 12 sheets (Two types) and 18 sheets (including 02 graph sheet at the end or mid)-for mathematics subject using A4(210 X 297 MM.), Technical specification as per Section VII (Pre-printing as per the proof Approved by the K.S.E.E.Board)	Bidder shall quote the price in the e-procurement portal only as per the Government Circular ಆಇ 165 ವೆಚ್ಚ-12/2017 Dated 21.03.2017	

NOTE:

- 1) Price quoted per each sheet shall be applicable for both 12sheets and 18 sheets Answer Booklets.
- 2) In case of any increase or decrease in the number of sheets, price per Booklet will be calculated accordingly.
- 3) In case of any changes in the statutory tax structure payable to the government after the contract, as per the Government Order the same shall apply, but the Basic rate (rate before applying statutory tax) shall remain same. Hence the Bidder shall indicate the rate of GST applied in the e-procurement portal.
- 4) TDS under Income-tax shall be deducted at the prevailing rates.
- 5) THE TENDERER SHOULD QUOTE THE PRICE IN e-PROCUREMENT PORTAL.

DATE :
PLACE:

SIGNATURE OF THE TENDERER

NAME ADDRESS AND SEAL

.....
.....
.....

SECTION IX:

EARNEST MONEY DEPOSIT BANK GUARANTEE FORM

Not Applicable

SECTION X:
CONTRACT FORM

THIS AGREEMENT made theday of....., 20... Between.....
(Name of purchaser) of..... (Country of Purchaser) (Hereinafter called "the Purchaser") of
the one part and..... (Name of Supplier) of..... (City and Country of Supplier)
(Hereinafter called "the Supplier") of the other part:

WHEREAS the Purchaser is desirous that certain ancillary services viz.,.....
(Brief DeBookletion of Services) and has accepted a tender by the Supplier for the supply of those
services in the sum of..... (Contract Price in Words and Figures) (Hereinafter
called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) the Tender Form and the Price Schedule submitted by the Tenderer;
 - (b) the Schedule of Requirements;
 - (c) the Technical Specifications;
 - (d) the General Conditions of Contract;
 - (e) the Special Conditions of Contract; and
 - (f) the Purchaser's Notification of Award.
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

Brief particulars of the services which shall be supplied/provided by the Supplier are as under:

SL.NO.	BRIEF DEBOOKLETION OF SERVICES	UNIT PRICE

DELIVERY SCHEDULE:

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the
said (For the Purchaser)

in the presence of:.....

Signed, Sealed and Delivered by the said(For the Supplier)
in the presence of:.....

SECTION XI.
PERFORMANCE SECURITY FORM

To: (Name of Purchaser)
.....

WHEREAS (Name of Supplier)

hereinafter called "the Supplier " has undertaken , in pursuance of
Contract No..... Dated ... 20... to
Supply..... (DeBookletion of Services) hereinafter called
.....
"the
Contract".

AND WHEREAS it has been stipulated by you in the said Contract that the Service Provider shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Service Provider's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Service Provider a Guarantee:
THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Service Provider, up to a total of.....
..... (Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Service Provider to be in default under the Contract and without cavil or argument, any sum or sums within the limit of (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until theday of.....20.....

Signature and Seal of Guarantors

.....
.....
.....

Date.....20....

Address:.....

.....
.....

SECTION XII

(Please see Clause 9.2 (b) of the Instructions to Tenders)

Pro-forma for Performance Statement for the last three years

IFT No..... Date of Opening..... Time Hours

Name of the Firm:

.....

Orders placed by (Full address of Purchaser)	Order No and Date	DeBookletion of service ordered	Value of Order	Date of Completion of service As per contract/Actual	Remarks indicating reasons for late delivery, if any	Has the service been satisfactorily functioning. (Attach a Certificate from the Purchaser if any)
1	2	3	4	5	6	7

Signature and Seal of the Tenderer:

(SCAN AND UPLOAD)

SECTION XIII

Penalty for deviations

Penalty for deviation in the quality of Paper

Sl. No.:	Property	Specification	Penalty percentage on total order value	Condition
1.	Substance	70 GSM	For every 1% deviation a penalty of 2% on total order value	Testing for substance property will be carried, however if any complaints received or any deviation arises on quality at time of visual verification of the answer scripts, the Board will also conduct the testing of remaining properties as mentioned and if any deviation are reported shall be penalized
2.	Brightness (Minimum)	78	Each unit deviation 0.5% on total order value	
3.	Opacity (Minimum)	85	Each unit deviation 0.5% on total order value	
4.	Smoothness ml/min, max	Top Wire	200 250	

Note: 1) Negative Deviation affecting the quality of the paper beyond permitted tolerance shall be considered for the Penalty.

SECTION XIV

(Please see Clause 4 of Section IV)

(THIS CERTIFICATE SHOULD BE PRINTED IN MILL'S LETTER HEAD ONLY)

No: DATE:

CERTIFICATE OF PROCUREMENT

TO WHOM SO EVER IT MAY CONCERN

This is to certify that M/s has procured MT of A-Grade Maplitho ____GSM white Paper having a following specification, vide our Invoice No: Dated for the purpose of Printing of Answer Book for the academic year 2020-21 as per the Tender awarded by K.S.E.E.Board vide its Purchase Order No: Dated

Sl. No.:	Particulars	Specification
1.	GSM	
2.	Tear Index mn m ² /g, Min	CD
		MD
3.	Brightness (Minimum)	
4.	Opacity (Minimum)	
5.	COBB (Maximum)	
6.	Smoothness ml/min, max	Top
		Wire
7.	Colour	
8.	Type of Pulp	
9.	Size	

Signature with seal of
Authorised person of the Paper Mill/Dealer

Note: -

- 1) This certificate should only be signed and the same should be uploaded in the e-portal.
- 2) There is no need to fill this document while submitting the tender.
- 3) This is only acceptance of the format from the bidder.

SECTION XV

(Please see Clause 11 of Section VII: QUALIFICATION CRITERIA)

STATEMENT SHOWING THE EXECUTION OF 80% OF ANSER BOOKLETS
PRINTED AND SUPPLIED OF THE TENDER QUANTITY MENTIONED IN THE
TENDER SCHEDULE (For MSME bidders 40% of tender quantity)

(Non-submission of this format and not uploading relevant documents pertaining to this format will result in
categorically rejection of the Bid without any further enquiry)

Sl. No.:	Department Name	Purchase Order No. and Date	Quantity Executed as mentioned in the Purchase Order	Details of Sheets containing in the Answer Booklets	Quantity in terms of Sheets	Remarks
1.						Relevant Purchase Orders and Documents mentioned in this statement shall be uploaded in the e-procurement under a separate folder
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
Total sheets						
Quantity mentioned in the Schedule of Requirements						
Percentage of completion =Total sheets/quantity mentioned in the schedule of requirements*100						

Signature and Seal of the Tenderer

(SCAN AND UPLOAD)