

**COMMERCE EXAMINATIONS**  
**ENGLISH SHORTHAND**  
**JUNIOR GRADE – II Paper**  
**( Principles & Transcription )**

**January, 2019**

{ Time : 2 Hours  
{ Max. Marks : 100

*Note : i) Answer should be brief and to the point.  
ii) Figures to the right indicate marks allotted to the question.*

1. Define the application of - Shun following Circles S and NS, Shun hook medially & words ending with -uation and -uition. 8
2. Define the application of circles and loops followed by final hooks. 8
3. Define the position of Halving form and Double Length form. 8
4. Write short notes on any *three* of the following : 3 × 2 = 6
  - a) Triphone follows and precedes to initial S & final S
  - b) Using abbreviated I and OW
  - c) Alternatives for NG-KR and NG-GR
  - d) Shun hook after T, D and J
  - e) R finally hooked
  - f) Self Con or Self Com.
5. Write any *five* of following words in phonographic style : 5 × 1 = 5
  - a) Needle
  - b) Curiosity
  - c) Courtesy
  - d) Pardon
  - e) Exclusive
  - f) Commemorative
  - g) Colonial
  - h) Catastrophe.

6. Write correct phraseograms for any *five* of the following phrases :  $5 \times 1 = 5$
- a) Into consideration
  - b) Before there is
  - c) Few words
  - d) Additional cost
  - e) More or less
  - f) Out of town
  - g) Lower and lower
  - h) They are.

7. Write the following passage in phonographic style and employing suitable phrases, wherever necessary : 30

The women education in ancient India was quite good but in the middle age it was deteriorated because of many restrictions against women. However, again it is getting better and better day by day as modern people in India understand that without the growth and development of women, the development of country is not possible.

Women should be given equal opportunity in education like men and they should not be isolated from any development activities. Women covers almost half population of the country means if women are uneducated the half country is uneducated which bring poor socio-economic condition. Through the women education the social and economic development will be faster in India than compare to other country. An educated woman can educate her whole family and thus whole country.

In terms of population, India is the second largest country of the world due to the low level women education. If a woman is uneducated, the future of country would also be uneducated. Women education was the matter of concern in India in the middle age however, it has been now solved to a great extent. Women education has been given a lot of priority in India just like men to bring some positive changes in the social and economic status of the country. In the past women were not allowed to go out of the door of their houses. They were only limited to the domestic works as their education.



Handwritten musical notation on five-line staves. The notation includes various notes, rests, and symbols, possibly representing a musical score or a specific exercise. The handwriting is in black ink on a white background.

